
Standard VFD Application

Does your facility qualify?

- Non-residential facility
- Electric projects: delivery service rate DS2, DS3, DS4, DS5, or DS6 and Energy Efficiency Programs Charge on Ameren Illinois electric bill for the service point corresponding to the electric project.

Does your project qualify?

- Installing new, energy efficient equipment
- New equipment meets eligibility guidelines as specified in this application
- Estimated project completion date is by December 31, 2020

What you should know before beginning:

- Pre-approval is **required** for ALL Standard Application projects requesting more than \$10,000 of incentive money. Do not purchase (including generating purchase orders) new equipment until receiving a pre-approval letter.
- Multiple incentive applications less than \$10,000 at the same facility within 120 days of each other will not be accepted. Phased projects requesting less than \$10,000 may submit separate applications when completion dates are at least 120 days apart.
- Stockpiles of equipment are not allowed: all equipment must be installed and operational.
- Projects must be completed within 120 days of equipment purchase date.
- Final application paperwork is due within 30 days of project completion **or by December 31, 2020, whichever comes first.**
- VFD incentive applications are capped at 80% of the project cost, which includes the costs of material and external labor (internal labor is not considered).
- Application paperwork can be submitted via email or hard copy. Emails that include “zip” files cannot be received. You will receive a confirmation email within two business days of submitting an application; please contact us if you do not receive a confirmation email.
- Measures must be (1) self-installed by an employee of the Ameren Illinois customer listed on this application, or (2) installed by an Illinois Commerce Commission-approved Certified Installer to qualify for an incentive. Certification of the self-installation or evidence of installation by a Certified Installer will be required. A complete list of Certified Installers can be found at <https://www.icc.illinois.gov/utility/default.aspx?type=28>.
- Please save a copy of this form to your computer and use Adobe Acrobat to complete the document. Most browsers (Chrome, Internet Explorer, Safari) do not auto-fill calculations.**

Participation instructions:

- **Step One:** Determine if your project requires pre-approval. If the total incentive request is over \$10,000, pre-approval is required.
- **Step Two, Track A:** If pre-approval is required, submit the application for pre-approval and do not purchase any material or generate purchase orders until a pre-approval letter is issued. You will be notified if a pre-inspection is required.
- **Step Two, Track B:** If pre-approval is not necessary, an application for “funds reserved” may be submitted, or the project may begin.
- **Step Three:** As soon as your project is completed, submit a completed Incentive Payment Request Form and all supporting documentation requested (or an entire application if not previously submitted). Final Application paperwork is reviewed, if approved your incentive will be paid within 60 days of approval.
- **Step Four:** Program staff may conduct a post installation verification inspection upon receiving final application paperwork.

*Detailed, step-by-step instructions, FAQs, and other helpful information are available in the Application Guide (www.AmerenIllinoisSavings.com/portals/0/business/forms/application-guide.pdf).

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Customer and Project Information

Ameren Illinois Customer Information			
Customer Name on Ameren Illinois Account	Signed W-9 form is required documentation Click here for a blank W-9 form	Ameren Illinois Electric Account Number:	
Payment Remit To Mailing Address	City	State	Zip
Participant Contact Name		Title	
Participant E-mail Address	Phone (XXX) XXX-XXXX	Ext.	Fax (XXX) XXX-XXXX
Secondary Participant Contact Name (if applicable)	Phone (XXX) XXX-XXXX	E-mail Address	
Physical Installation Address (if different than above)			
Installation Address	City	State IL	Zip
Check one: Owner Tenant (If tenant, please complete the Landlord Consent Form)			
Name(s) of the person(s) who referred you to the Ameren Illinois Energy Efficiency Program for this project:			
Name of Ameren Illinois or Energy Efficiency Employee		Name of Referring Contractor or Program Ally	
Project Installation Information			
<input type="checkbox"/> Self-installed by an employee of the Ameren Illinois customer listed on this application		<input type="checkbox"/> Installed by Illinois Commerce Commission-registered Certified Installer (Name, as registered with ICC: _____)	
Contractor/Program Ally Information (if applicable)			
Company Name	Contact Name	Title	
Mailing Address	City	State	Zip
E-mail Address	Phone (XXX) XXX-XXXX	Ext	Fax (XXX) XXX-XXXX
Facility/Project Description			
Facility Type (check one):			
School (K-12)	Light industry	Lodging hotel/model	
College/university	Heavy industry	Multiple	
Restaurant	Medical	(If choosing "multiple," please include an itemized description of the work that will be done at each facility type.)	
Warehouse	Office	Other: Please specify below	
Grocery	Retail/service		
Multi-family	Municipality		
Facility Size (total interior square feet served by the account number provided above):	Project Description (check one):	Process Improvement	
	Replacement of Failed Equipment (please review equipment eligibility section to determine if your project is eligible)	New Construction – Existing Facility	
	Replacement of Operating Equipment(retrofit)	New Construction – New Building	

Newer versions posted to the Ameren Illinois Energy Efficiency Program website supersede all previous versions. The revision number is listed in the footer of each page. If you received pre-approval, the version of the application that was available at the time you submitted your pre-approval application will apply. If you did not obtain pre-approval, the version of the application that corresponds with the purchase dates of your equipment will apply.

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Variable Frequency Drive (VFD) for Pumping and Air-handling Applications (Measure Code BPM1)

Eligibility Criteria for New Equipment

- Must be used in conjunction with pumping or air-handling applications.
- VFDs installed on HVAC fans, HVAC chilled water pumps, or HVAC hot water pumps should apply under measure BPC20 or BPC31 on the Standard HVAC/Water Heaters application.
- VFDs for air compressors, chillers, and non-centrifugal loads (e.g. conveyor or positive displacement pump) are not eligible for this incentive, but may be eligible for incentives through the Custom application (which require pre-approval).
- Minimum equipment operating hours 2,000/year.
- Must be installed on an AC motor (DC motors are not eligible).
- Individual motors may not exceed 500 hp (over 500hp may be eligible under the Custom Program).
- Redundant/backup units do not qualify.
- Replacement of existing VFDs does not qualify.
- System must be controlled by differential pressure, flow, temperature, or other control variable.
- Application must have significant load diversity. Applications meant for power conditioning and other non-varying loads are not eligible.
- VFDs must be functional (installed and ready to operate) by December 31, 2020.
- External labor may be included in the project cost (but not internal labor). Project cost can include upgrade to VFD-compatible motors (if the VFD upgrade causes the motor to be replaced with a new VFD-compatible motor).
- Incentives are based on the new equipment being installed, not the equipment removed.
- Installations of new equipment with VFDs which are required by IECC 2018 are not eligible for incentives.
- VFDs for Commercial Pool Pumps 3 HP or less should apply under the [Standard Specialty Equipment - Hospitality Application](#)

Incentive Calculation Section

VFD Use (pick one)	Prior Controls	Project Costs	Technical Information		Incentive
			Manufacturer		
<input type="checkbox"/> Process Fan <input type="checkbox"/> Boiler Draft Fan <input type="checkbox"/> Process Pump <input type="checkbox"/> Other fan/pump (specify, below):	<input type="checkbox"/> Outlet Control Valve <input type="checkbox"/> Bypass Valve <input type="checkbox"/> Discharge Damper <input type="checkbox"/> Inlet Guide Vanes <input type="checkbox"/> Other (specify, below):	\$	Manufacturer		\$125 per hp (up to 80% of project cost) (A)
		(VFD cost, installation materials)	VFD Model Number		Calculated Incentive (A)x(B)
		\$	HP Controlled by VFD (500 hp max) (B)		
		(External labor cost)	Annual Operating Hours (minimum 2,000 hrs)		Incentive cap : Capped at 80% of the VFD total cost (materials and labor.) 80% x (C)
		TOTAL COST (C)			
New VFD controlled via: <input type="checkbox"/> Pressure Transducer <input type="checkbox"/> Temperature Sensor <input type="checkbox"/> Flow Sensor <input type="checkbox"/> Level Gauge <input type="checkbox"/> Automated Controller (PLC) <input type="checkbox"/> Other (specify below): _____				Eligible Incentive: (Lesser of Calculated Incentive and Incentive Cap)	
Brief statement on how VFD used, including expected description of typical load variance (e.g. pump controlled via pressure which varies by cooling load; load varies between 40-70%):					

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	VFD Use (pick one)	Prior Controls	Project Costs	Technical Information	Incentive						
Pump/Fan VFD #2	<input type="checkbox"/> Process Fan <input type="checkbox"/> Boiler Draft Fan <input type="checkbox"/> Process Pump <input type="checkbox"/> Other fan/pump (specify, below):	<input type="checkbox"/> Outlet Control Valve <input type="checkbox"/> Bypass Valve <input type="checkbox"/> Discharge Damper <input type="checkbox"/> Inlet Guide Vanes <input type="checkbox"/> Other (specify, below):	\$	Manufacturer	\$125 per hp (up to 80% of project cost) (A)						
			(VFD cost, installation materials)	VFD Model Number	Calculated Incentive (A)x(B)						
			\$	HP Controlled by VFD (500 hp max) (B)							
			(External labor cost)	Annual Operating Hours (minimum 2,000 hrs)	Incentive cap : Capped at 80% of the VFD total cost (materials and labor.) 80% x (C)						
			\$								
			TOTAL COST (C)								
New VFD controlled via: <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Pressure Transducer</td> <td><input type="checkbox"/> Temperature Sensor</td> </tr> <tr> <td><input type="checkbox"/> Flow Sensor</td> <td><input type="checkbox"/> Level Gauge</td> </tr> <tr> <td><input type="checkbox"/> Automated Controller (PLC)</td> <td><input type="checkbox"/> Other (specify below): _____</td> </tr> </table>				<input type="checkbox"/> Pressure Transducer	<input type="checkbox"/> Temperature Sensor	<input type="checkbox"/> Flow Sensor	<input type="checkbox"/> Level Gauge	<input type="checkbox"/> Automated Controller (PLC)	<input type="checkbox"/> Other (specify below): _____	Eligible Incentive: (Lesser of Calculated Incentive and Incentive Cap)	
<input type="checkbox"/> Pressure Transducer	<input type="checkbox"/> Temperature Sensor										
<input type="checkbox"/> Flow Sensor	<input type="checkbox"/> Level Gauge										
<input type="checkbox"/> Automated Controller (PLC)	<input type="checkbox"/> Other (specify below): _____										
Brief statement on how VFD used, including expected description of typical load variance (e.g. pump controlled via pressure which varies by cooling load; load varies between 40-70%):											

	VFD Use (pick one)	Prior Controls	Project Costs	Technical Information	Incentive						
Pump/Fan VFD #3	<input type="checkbox"/> Process Fan <input type="checkbox"/> Boiler Draft Fan <input type="checkbox"/> Process Pump <input type="checkbox"/> Other fan/pump (specify, below):	<input type="checkbox"/> Outlet Control Valve <input type="checkbox"/> Bypass Valve <input type="checkbox"/> Discharge Damper <input type="checkbox"/> Inlet Guide Vanes <input type="checkbox"/> Other (specify, below):	\$	Manufacturer	\$125 per hp (up to 80% of project cost) (A)						
			(VFD cost, installation materials)	VFD Model Number	Calculated Incentive (A)x(B)						
			\$	HP Controlled by VFD (500 hp max) (B)							
			(External labor cost)	Annual Operating Hours (minimum 2,000 hrs)	Incentive cap : Capped at 80% of the VFD total cost (materials and labor.) 80% x (C)						
			\$								
			TOTAL COST (C)								
New VFD controlled via: <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Pressure Transducer</td> <td><input type="checkbox"/> Temperature Sensor</td> </tr> <tr> <td><input type="checkbox"/> Flow Sensor</td> <td><input type="checkbox"/> Level Gauge</td> </tr> <tr> <td><input type="checkbox"/> Automated Controller (PLC)</td> <td><input type="checkbox"/> Other (specify below): _____</td> </tr> </table>				<input type="checkbox"/> Pressure Transducer	<input type="checkbox"/> Temperature Sensor	<input type="checkbox"/> Flow Sensor	<input type="checkbox"/> Level Gauge	<input type="checkbox"/> Automated Controller (PLC)	<input type="checkbox"/> Other (specify below): _____	Eligible Incentive: (Lesser of Calculated Incentive and Incentive Cap)	
<input type="checkbox"/> Pressure Transducer	<input type="checkbox"/> Temperature Sensor										
<input type="checkbox"/> Flow Sensor	<input type="checkbox"/> Level Gauge										
<input type="checkbox"/> Automated Controller (PLC)	<input type="checkbox"/> Other (specify below): _____										
Brief statement on how VFD used, including expected description of typical load variance (e.g. pump controlled via pressure which varies by cooling load; load varies between 40-70%):											

Total Calculated Incentive:	
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Standard VFD Application

Terms and Conditions

1. **DEFINITIONS:** Capitalized terms used but not defined elsewhere herein shall have the following meanings:

- a) "Ameren Illinois" shall mean Ameren Illinois Company d/b/a Ameren Illinois.
- b) "Application" shall mean the Customer completed program application used to apply for the specific Ameren Illinois incentive, these Terms and Conditions, and any other supplemental documentation.
- c) "Retro-commissioning" shall mean those projects that are found on the *Large Facility, Industrial, Retro-commissioning Lite, or Compressed Air* applications
- d) "Customer" shall mean an Eligible Customer who has submitted an Application.
- e) "Custom Initiative" shall mean those projects that are not Standard, Retro-commissioning, or Streetlighting Initiatives. Projects that are found on *New Construction Lighting, Metering & Monitoring, and Feasibility Study* are also part of the Custom Initiative.
- f) "EEM" shall mean energy efficiency measures.
- g) "Eligible Customer" shall mean a non-residential electric and/or gas customer of Ameren Illinois that own and install a Qualifying EEM at the Facility corresponding to the Ameren Illinois account number. Each program application has different eligibility requirements for Delivery Service rates (DS# for electric, GDS# for gas) to be eligible for that program. Refer to the specific program application to determine if your business is eligible for that application.
- h) "Facility" shall mean a single premise that, in general, consists of a contiguous tract of land separated by nothing more than a street, alley, or railroad right-of-way, where all buildings and/or energy-consuming devices are owned by a single Customer.
- i) "New Construction" shall include construction of new buildings, change-of-use of existing buildings or land, additions to existing buildings, or when two or more building systems are renovated, such as shell and heating, heating and lighting, etc.
- j) "Pre-approval" shall mean written notification via a pre-approval letter to Customer that Ameren Illinois has reviewed Customer's Application and determined that the project meets the program eligibility requirements for a maximum pre-approved incentive amount if the project is completed by the estimated completion date and all final application paperwork is submitted and approved.
- k) "Program Bonus" shall mean any seasonal, temporary, or promotional additional incentive paid by Ameren Illinois to Customer.
- l) "Qualifying Energy Efficiency Measures (EEMs)" shall mean either (i) standard gas or electric EEMs (i.e., measures found on any of the Standard Initiative applications); or (ii) measures eligible under the Custom Initiative approved by Ameren Illinois; or (iii) measures found in the Streetlighting or Retro-commissioning Initiative as identified in official program materials found on the Ameren Illinois Energy Efficiency website. The following technologies are not Qualifying EEMs: (i) technologies that do not demonstrate measurable and verifiable energy savings, including power conditioning; (ii) technologies that displace electrical energy use or natural gas to another fuel (i.e. fuel switching); or (iii) renewable energy projects (solar, wind power, etc.). Eligible gas measures do not include propane or butane measures.
- m) "Standard Initiative" shall mean those projects associated with standard gas or electric EEMs. Standard Initiative includes the following: *Lighting (not New Construction Lighting), VFD, HVAC, Specialty Equipment, Equipment Installation, Smart Thermostat, Steam Trap and/or Leak Survey and Repair*. See the Ameren Illinois Energy Efficiency website for individual program applications (AmerenIllinoisSavings.com).
- n) "Streetlighting Initiative" shall mean those projects that are found on the *Ameren Illinois owned and Municipal-owned* streetlighting applications

2. PRE-APPROVAL, INSPECTIONS AND FINAL APPROVAL:

- a) For all projects, Ameren Illinois is not obligated to award any incentive payment unless an Application is submitted and Pre-approval is granted. Ameren Illinois will not pay incentives for any EEMs ordered or any purchase order generated prior to the date of the Pre-approval letter, unless the requested incentive is less than \$10,000 on any Standard Initiative Application. Pre-approval reserves incentive funds for a period up to the estimated completion date provided in the Pre-approval letter. After the estimated completion date, Ameren Illinois may revoke the Pre-approval letter and reserved incentive funds. Customer is responsible for ensuring that the project is completed by the estimated completion date, the Application is complete and accurate, and the project meets program eligibility requirements in order to receive final approval and the incentive payment.
- b) A pre-approval inspection and post-installation inspection of the project may be required before an incentive payment is made.
- c) Ameren Illinois reserves the right to request additional supporting documentation as deemed necessary to ensure program eligibility and verify that the expected energy savings will occur.

3. INCENTIVE PAYMENT AMOUNTS:

- a) Incentive caps are defined as follows:
 - i) Standard, Custom, Retro-Commissioning, and Streetlighting Applications: Electric incentives may be capped per project. Gas incentives are capped at \$100,000 per project.
 - ii) New Construction Lighting, Feasibility Study, Leak Survey and Repair, Strategic Energy Monitoring, Small Business Direct Install, and Metering & Monitoring incentives are capped all capped at lower amounts. Please see individual program applications for further details.
- b) Ameren Illinois reserves the right to adjust the incentive amount, based upon its independent assessment of appropriate savings or cost estimates.
- c) Ameren Illinois will pay no more than the incentive amount in the Pre-approval letter.
- d) Ameren Illinois reserves the right to cap incentives at \$10,000 for Standard Initiatives that did not obtain Pre-approval.
- e) The sum of all Incentives and any applicable Program Bonuses for Standard Initiative, Custom Initiative, or Streetlighting Initiative will be capped at the project cost, which includes material cost and external labor cost. Internal labor cost is not considered in the project cost. Steam Trap Surveys are eligible for incentives when internal labor is used according to the Steam Trap Application.

4. **MONITORING AND EVALUATION:** Customer grants Ameren Illinois and any of its agents, the right to make follow-up visits, inspections, metering, data collection and/or surveys of the Customer's Facility during the 36 months following the completion date of the project to verify the installation and performance of the EEMs that were funded by incentives upon reasonable notice to Customer. If Customer removes the EEMs at any time or Customer ceases to be a delivery service customer of Ameren Illinois within 36 months after installation, Ameren Illinois shall be entitled to recover from Customer the total amount of incentive payments made plus interest.

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5. CUSTOMER DATA: By submitting an Application, Customer understands and authorizes Ameren Illinois and its third party providers and agents to retain Customer's Application, and use, store and share the information contained in the Application, together with such data and documentation collected in connection with the project, for the program and its internal business purposes. Customer agrees that Ameren Illinois may share such information with the Illinois Commerce Commission, or its contractors, who plan to evaluate my energy usage. Ameren Illinois may release aggregated, non-identifiable data to third parties for regulatory and non-regulatory purposes.

6. CUSTOMER SHALL PAY ALL TAXES: Incentive payments received by Customer or any third party payee designated by Customer on a Payment Release Authorization Form may be taxable by the federal, state, and local government. Customer is responsible for declaring and paying all such taxes, regardless of who receives the incentive.

7. REMOVAL OF EXISTING EQUIPMENT: Customer agrees, as a condition of participation in the program, to remove and dispose of any equipment being replaced by the EEMs in accordance with all applicable laws, rules, and regulations. Customer further agrees not to reinstall any replaced equipment or transfer it to any other party for installation in Illinois.

8. OWNERSHIP:

a) EEMs purchased and installed with incentives provided by this program, and all energy savings realized from the installation of such EEMs, are the property of Customer.

b) In consideration of the incentives provided by this program, Customer agrees that Ameren Illinois is entitled to all rights to any system capacity and environmental credits and attributes that may be associated with EEMs for which incentives from Ameren Illinois were received, and Customer waives, and agrees not to seek, any right to the same.

9. CHANGES OR CANCELLATION OF THE PROGRAM:

a) Ameren Illinois, in its sole discretion, may change any of the terms and conditions of the program, suspend acceptance of Applications, deny Applications already received and not yet pre-approved or terminate the program at any time without prior notice.

b) In the event of program change or cancellation, Applications that have been pre-approved will be processed to completion under the program requirements and Terms and Conditions in effect at the time of Pre-approval by Ameren Illinois.

c) Incentives under the program are offered on a first-come, first-served basis and are subject to project eligibility and the availability of funds.

10. LIMITATION OF LIABILITY AND INDEMNIFICATION:

a) AMEREN ILLINOIS' TOTAL LIABILITY TO CUSTOMER UNDER THESE TERMS AND CONDITIONS, OR ANY OTHER REQUIREMENT OF CUSTOMER'S APPLICATION OR CONDITION OF INCENTIVE AWARD SHALL BE LIMITED TO PAYMENT OF THE AMOUNT OF THE INCENTIVE PAYMENTS DUE TO CUSTOMER IN THE APPLICATION OR PRE-APPROVAL LETTER ACCORDING TO THE PROGRAM. AMEREN ILLINOIS, ITS PARENT, AFFILIATES AND SUBSIDIARIES, AND THEIR DIRECTORS, OFFICERS, EMPLOYEES, CONTRACTORS OR AGENTS SHALL NOT BE LIABLE TO THE CUSTOMER FOR THE CUSTOMER'S FAILURE TO ACHIEVE ANY RESULTS IN ENERGY SAVINGS; THE OPERATION OF THE CUSTOMER'S FACILITY; LOSS OF PROFITS OR REVENUE; LOSS OF USE OF CUSTOMER'S PROPERTY, EQUIPMENT OR POWER SYSTEM; INCREASED COSTS OF ANY KIND, INCLUDING BUT NOT LIMITED TO CAPITAL COST, FUEL COST AND COST OF PURCHASED OR REPLACEMENT POWER; OR ANY SPECIAL, INDIRECT, CONSEQUENTIAL OR INCIDENTAL DAMAGES WHATSOEVER IN CONNECTION WITH CUSTOMER'S APPLICATION, CUSTOMER'S PARTICIPATION IN THE PROGRAM, ANY EEMS INSTALLED AT CUSTOMER'S FACILITY OR ANY ACTIVITIES ASSOCIATED WITH THE PROJECT. *BY PARTICIPATING IN THE AMEREN ILLINOIS PROGRAM, CUSTOMER AGREES TO WAIVE ANY CLAIMS, EXCEPT AS PROVIDED IN THIS SECTION, AND FULLY RELEASES AMEREN ILLINOIS FROM ANY DAMAGES, OF ANY KIND ARISING OUT OF OR RELATED TO CUSTOMER'S APPLICATION AND ANY EEMS INSTALLED AT CUSTOMER'S FACILITY.*

b) Customer shall defend, indemnify, and hold harmless Ameren Illinois, its parent, affiliate and subsidiaries, and their representative directors, officers, employees, contractors and agents from and against all liabilities, losses, claims, damages, judgments, penalties, costs and expenses (including, without limitation, attorney's fees and expenses) from and against third party claims for injuries, including death, to any person, or for property damage, or for payment for goods or services arising out of or relating to Customer's Application or any EEMs installed at Customer's Facility.

11. NO WARRANTIES: Ameren Illinois and its parent, affiliates, employees, contractors and agents do not guarantee the energy savings, and do not make any representations or warranties of any kind, regarding the results to be achieved by the EEMs or the adequacy or safety of such measures. Ameren Illinois and its parent, affiliates, employees, contractors and agents do not endorse, guarantee, or warrant any particular manufacturer, contractor or product, and do not endorse or guarantee any claims, promises, work, or equipment made performed or furnished by any contractors or vendors that sell or install EEMs.

12. CHOICE OF LAW AND DISPUTES.

a) THESE TERMS AND CONDITIONS, OR ANY OTHER REQUIREMENT OF THE APPLICATION OR CONDITION OF INCENTIVE AWARD WILL BE GOVERNED IN ALL RESPECTS BY THE LAWS, STATUTES, AND REGULATIONS OF THE STATE OF ILLINOIS. AMEREN ILLINOIS AND CUSTOMER HEREBY IRREVOCABLY AND UNCONDITIONALLY WAIVE ANY RIGHT EITHER SUCH PARTY MAY HAVE TO A TRIAL BY JURY OR TO INITIATE OR BECOME A PARTY TO ANY CLASS ACTION CLAIMS IN RESPECT OF ANY ACTION, SUIT OR PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS PROGRAM.

b) Customer agrees that any dispute arising out of or related the workmanship or performance of an EEM or the adequacy or safety of such measure shall be resolved solely between the Customer and the EEM contractor or equipment provider. **(Rev17)**

Standard VFD Application

Required Documentation Checklist & Terms of Agreement

Application for Pre-Approval

To submit your Application, complete and submit all the items in this checklist, and fill out the fields on this application form:

Complete all fields in the Customer and Project Information Section (p. 2 of the application)

Attach manufacturers' cut sheets for all energy saving equipment for which you are requesting incentives. *Please circle or highlight the information showing the equipment meets program technical requirements.*

Ensure the application is signed by the Ameren Illinois customer and that the individual signing the form has checked the box certifying to the Terms and Conditions.

Attach signed W-9 form with Tax Identification Number associated with the Ameren Illinois customer. **Incentives WILL NOT be paid until a completed and signed [W-9](#) has been received.**

Supplemental Documentation

There are several supplemental forms required for specific situations, as described below. All supplemental documentation can be found on the Ameren Illinois Energy Efficiency Programs website at AmerenIllinoisSavings.com/forms.

Payment Authorization Form is required if the incentive is to be paid to a party other than Customer.

Large Incentive Request Form is required if the total requested incentive is over \$50,000.

Landlord Consent Form is required if the Facility is under lease.

Other Required Information

Upon receipt of the pre-approval letter, Customer should immediately contact a program representative regarding any change to the project scope or timeline (including changes to equipment, project costs, projected energy savings or estimated completion date) to discuss how the change will impact your savings/incentive and the necessary steps required to request incentive changes.

Terms of Agreement: Customer Acknowledgment and Signature

I certify that all information provided in this Application is correct and complete. I have read, understand and agree to the program requirements and the Terms and Conditions set forth in this Application, and I agree to abide by these requirements.

By checking this box and signing below, I certify that I have authority to make these statements and submit this Application.

Applications will not be accepted as "complete" unless this box is checked and all of the below fields are completed.

Project Estimated Completion Date: (mm/dd/yyyy) _____

Estimated Lead Time for Major Equipment (weeks) _____

Print Name: _____ **Title:** _____

Signature: _____ **Date: (mm/dd/yyyy)** _____

Please note, the application must be signed & dated by the customer contact or otherwise authorized 3rd party. Electronic signatures allowed and accepted by the Business Program. Typing your name above constitutes a valid electronic signature.

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Incentive Payment Request Form

This form and required documentation should only be submitted upon project completion. Project completion is defined by the Ameren Illinois Energy Efficiency Programs as all equipment installed and operable. The documentation required for submission with a signed Incentive Payment Request Form varies based on project size and the project scenario as described below.

Required Documentation Checklists

ALL PROJECTS

- Completed this form? (Signed by the Ameren Illinois customer and checked the box indicating compliance with the Terms and Conditions.)
- Changes since pre-approval? (If applicable, submit a written summary of the specific changes and the rationale for the changes.)
- Invoices submitted? (Must show the date, place of purchase, model/part numbers, quantities and unit costs of all equipment.)
- Signed W-9 submitted?
- Certified Installer used or self-installed by Ameren Illinois customer listed on this application? Please list the Certified Installer here, exactly as they are registered with the Illinois Commerce Commission (for a full list, visit <https://www.icc.illinois.gov/utility/default.aspx?type=28>).

Payment Request: Project Completion Acknowledgment and Signature

I certify that all information provided is correct and complete. I have read, understand and agree to the program requirements and the Terms and Conditions set forth in this Application, and I agree to abide by these requirements.

By checking this box and signing below, I certify that I have authority to make these statements and submit this Application. All equipment is installed and operational (not placed into storage). **Applications will not be accepted as "complete" unless this box is checked and all of the below fields are completed.**

Company Name (Ameren Illinois Customer): _____

Project Number (Pre-Approved Projects Only): _____

Project Completion Date: (mm/dd/yyyy) _____

Print Name: _____ Title: _____

Signature: _____ Date: (mm/dd/yyyy) _____

Please note, the application must be signed & dated by the customer or otherwise authorized 3rd party. Electronic signatures allowed and accepted by the Business Program. Typing your name above constitutes a valid electronic signature.

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INSTRUCTIONS (for electronic completion and submittal):

After clicking Submit (above), if a new email message appears with this completed form attached, attach your supporting documentation (manufacturer specification sheets, W-9 form, signature page, etc) to the email and click send. You can then save a copy of the completed form to your hard drive if you wish.

If a new email message does not appear, please save this completed form to your desktop. Then, create a new email message addressed to IllinoisBusinessProjects@ameren.com, attach the file you just saved as well as required supporting documentation (cut sheets, W-9 form, signature page, etc) to the email and click send. Do not submit "zip" files.

Individual attachments may not exceed 3 MB in size. The sum of all attachments may not exceed 10 MB, (PDF documents can generally be reduced sufficiently by selecting "Reduce File Size" under the "Document" menu in Adobe Acrobat).

Applications submitted electronically, using the "submit" button above, may receive priority in the application review process.