



Energy Efficiency PROGRAM



2024 CAA Roundtable Event: Answering Agency Questions

Is an agency required to utilize the State of Illinois market analysis for procurement?

Agencies can complete their own market analysis. If they are not using the State provided document, it is expected that the local agency market analysis will be more comprehensive than the provided tool. This would include using multiple sources for discrepancy in rates or material pricing as done by the Department of Economic Opportunity (DCEO) in the market analysis. DCEO uses five sources to create material prices. Any dispute on pricing should include thorough research and negotiations. Agencies must document steps taken, validate pricing and be consistent with prices determined. Documentation is reviewed during the monitoring process. DCEO has provided websites to get an average for labor and material costs. For example, DCEO used Xactimate, RS Means and Craftsman as sources for information provided. DCEO does not approve procurement.

Is the Savings to Investment Ratio (SIR) calculated at the beginning of the incentive process? Also, when is the best time for the SIR tool to complete a calculation if an agency is braiding with utility funding?

The SIR is calculated upon completion of the energy audit. For braided projects, SIRs are calculated using the IHWAP funded costs for a measure (50%).

What are some best practices to keep in mind when contractors request a pricing increase?

Contractors have established a firm fixed cost for a one-year contract. They need to provide ample documentation to support a price increase.

How long does it take for ticket resolution through the new Illinois WeatherWorks (IWx) website? Also, what happens if the ticket is solved but the agency is still experiencing an issue?

Ticket resolution can vary based on the complexity of the ticket. All updates including ticket progress are noted in IWx.

Are there any recommendations for additional funding to cover payroll for agency staff?

Agencies can draw down up to 30% of program support and admin at the beginning of a program year. There are also training and technical assistance dollars available during this time.

What is the process for an agency to participate in the Mobile Home Initiative?

The CAA Channel is working to create a detailed process to allow agencies to participate in the Mobile Home Initiative. Additional information will be available soon.